

**2018 906 Festival**

**Erickson Center for the Arts**

**Artist/Retail Vendor Application**

**Date and Location**

906 Festival will be held on Saturday, August 4, 2018 at the Erickson Center Park in Curtis. Artists, retail, and food vendors will be open from 11:00 am - 7:00 pm.

**Eligibility**

All art and retail merchandise will be considered for the 906 Festival. **HOWEVER,** any ART or RETAIL MERCHANDISE crafted and sold in the Upper Peninsula will be considered first, above all other entries. **All ART pieces must be handcrafted, original and displayed by the artist who made them.** The Erickson Center for the Arts reserves the right to reject any application for any reason.

**Display Space**

Display spaces are 12½’ x12½’ (with an additional 2½’ storage area across the back of each site for storage). Artists and retail vendors are responsible for their own display elements – tent, easels, tables, chairs, etc. Electricity is only available for food & beverage vendors. Indicate on your application form if you would like more than one display space. Spaces will be assigned by ECA staff. You will be notified by mail or email which space you have been assigned, along with a festival map. Vendors/artists must contain their display items within their allotted space to ensure adequate passageways for foot traffic.

**Shared Exhibits**

Exhibit space may be shared by two artists/ vendors for one entry fee. However, applications must be submitted by and approved for both parties. Notate sharing preference on application.

**Entry Fee**

Entry fees are $85 for both artist and retail vendors. The entry fee must be received at the time the application is submitted. Applications submitted without the entry fee will not processed until the fee is paid.

**Application Deadline**

The application deadline is Friday, July 13, 2018. This is a **FIRM** deadline. Vendor sites are limited, and applications will be reviewed and accepted on a first come, first serve basis. Applicants will be notified of their acceptance within three weeks of receipt of their application.

**Cancellation and Refund Policy**

Artists/retail vendors who cancel due to medical emergencies will be credited 50% towards the following year’s entry fee. No other refunds or credits will be issued.

**Liability**

The Erickson Center for the Arts assumes no responsibility for loss of or damage to any artwork, products, display elements and personal property.

**Donation Request**

As a non-profit 501 (c) 3 organization, the Erickson Center for the Arts has several fundraisers each year. A donation of your unique artwork or retail item for use at an upcoming fundraising event would be appreciated. There is an area on the application to indicate your donation. A volunteer will pick it up from your booth during 906 Festival.

**Vendor Responsibilities**

**All vendors are requested to be in attendance throughout the event from 11:00 a.m. - 7:00 p.m**. Vendors are also responsible for removing their own refuse (boxes, packing paper, etc.) at the end of the day.

**Restroom Facilities**

Restroom facilities will be available in both levels of the Erickson Center in addition to port-a-jons located on the grounds.

**Manistique Lakes Lions Club Brunch**

The Lions Club will be sponsoring a pancake brunch at the Portage Township Community Building located in the adjacent block. Delivery of “to go” meals to artists will be available. Volunteers will circulate during the set-up time to take orders and make deliveries. Coffee will be available for artists in the Arts and Education Level (lower level) of the Erickson Center during the set-up time.

**Parking**

Parking is available in the lot across Main Street. Parking is also available in the parking lot on the north side of the Erickson Center. Parking is **not** allowed on Main Street along the grounds or next to assigned sites.

**Set-Up**

Set-up will begin at 8:00 a.m. 906 Festival is located between Big Manistique Lake and South Manistique Lake and it is often windy. The Festival is held rain or shine, so please come prepared for wind & inclement weather. Artists & vendors may set-up on August 3rd after 3:00 p.m. Note that there is no electricity or security available. On-site camping is allowed.

**Wi-Fi**

Wireless internet is available. However, depending on your mobile phone carrier and location, artists in the past have not always been able to connect to it. If you rely on Wi-Fi for sales, the closer to the Erickson Center you are located, the better your chances are of securing a connection. Early registration is encouraged.

**Application Instructions**

Mail the completed application form, entry fee or credit card information to the address below. You will be notified of acceptance within three weeks of receipt of the application. If you do not have email or would prefer to receive a confirmation by mail, please include a stamped, self-addressed envelope with your application. Entry fees will be returned with unapproved applications.

**Contact Information**

Erickson Center for the Arts

PO Box 255

Curtis, MI 49820

office2@ericksoncenter.org

info@ericksoncenter.org

[www.ericksoncenter.org](http://www.ericksoncenter.org)

906-586-9974

**906 FESTIVAL**

**August 4, 2018**

**ARTIST/ RETAIL VENDOR APPLICATION**

*Application deadline is July 13, 2018. Please print clearly.*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of business: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Medium / type of artwork / retail merchandise:

Price range from \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_ Art crafted in the Upper Peninsula? \_\_\_\_\_ yes \_\_\_\_\_ no

Brief description of product to be sold:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We will notify you by email within three weeks if you have been accepted to participate in the 2018 906 Festival. If you do not have email or would prefer to receive a confirmation by mail, please include a stamped, self-addressed envelope with your application.

Number of sites requested \_\_\_\_\_

□ Yes, I would like a “booth sitter” volunteer to contact me with details the day of the event.

□ Yes, I would like to donate a piece of my art /retail merchandise to the Erickson Center for the Arts. I will have it available on August 4th for a volunteer to pick-up.

□ Check enclosed

□ Please bill my credit card. Credit card number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Expiration date \_\_\_\_\_\_ (month) \_\_\_\_\_\_ (year) Security Code \_\_\_\_\_\_\_

